

i light singapore

Open Call 2024

Invitation to submit proposals

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1.1 About the Festival

i Light Singapore

i Light Singapore, previously known as i Light Marina Bay, was first held in 2010 to inject vibrancy to the area and reinforce Marina Bay's position as a sustainable precinct. The festival is presented by the Urban Redevelopment Authority and features light art installations around the Marina Bay waterfront by local and international artists.

As Asia's leading sustainable light festival, i Light Singapore is powered through energy savings from the 'Switch Off, Turn Up' campaign, where participating stakeholders and building owners around the Bay and beyond are encouraged to switch off non-essential lightings and turn up air conditioning temperatures during the festival period. Beyond the showcase of visual art and urban space, the festival also offers a dynamic lineup of events and programmes including performances, dining options, workshops, and family-friendly activities.

Each year, we also invite artists to explore various forms of Sustainability and Sustainable Living - of environment, economy and culture - and examine how light art can create conversations about our lifestyles, decision making and the community. i Light Singapore will return for its tenth edition in 2024.

Festival Period: 31 May to 23 June 2024

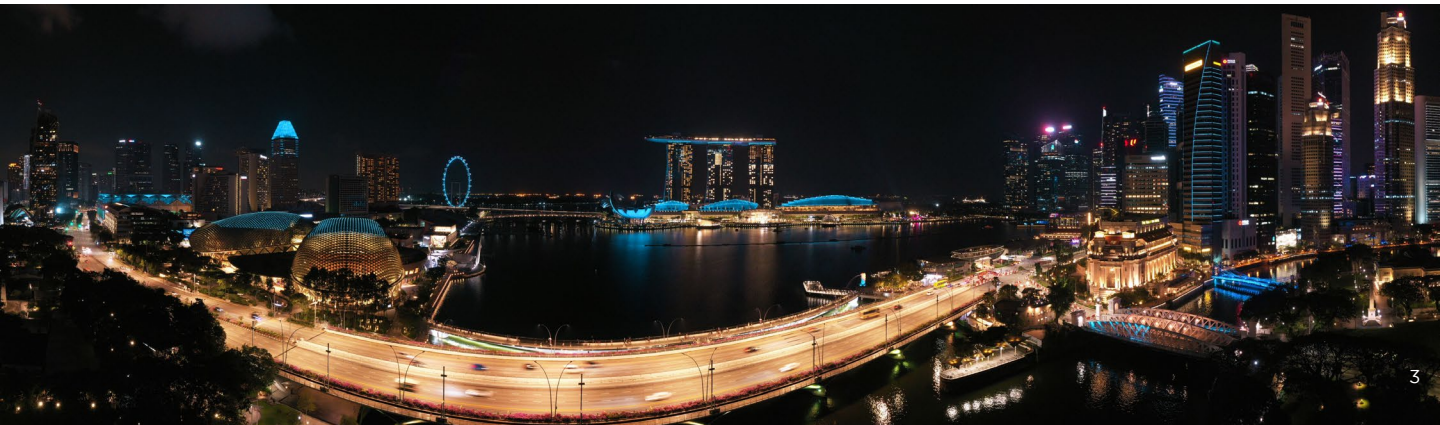
For more information about the festival, visit: www.ilightsingapore.gov.sg

About the Urban Redevelopment Authority

The Urban Redevelopment Authority (URA) is Singapore's land use planning and conservation agency. Our mission is 'to make Singapore a great city to live, work and play'. We strive to create an endearing home and a vibrant city through long-term planning and innovation, in partnership with the community.

URA's multi-faceted role includes being the main government land sales agent. We attract and channel private capital investments to develop sites that support planning, economic and social objectives. We also partner the community to enliven our public spaces to create a car-lite, people-friendly and liveable city for all to enjoy. In shaping a distinctive city, URA also promotes architecture and urban design excellence. Visit www.ura.gov.sg for more information.

↓ Marina Bay in a thematic blue hue during i Light Singapore 2023 - *A New Wave*



1.2 Curatorial Theme

Cyclical Nature

Light is a wave, radiating in all directions. It transmits diverse energy and momentum which in turn, determines how we see space. Yet, light is also a language - a system of communication, resulting in a spectrum of emotions and habitual associations. This spectrum of colours in visible light is superimposed over five editions of i Light Singapore, each featuring a different hue since 2022. The festival serves as a medium which refracts the diversity of the light spectrum, dispersing it into colours of creativity.

Cyclical Nature - the curatorial theme of i Light Singapore 2024 - draws inspiration from the colour green from i Light Singapore's *Visible Light* narrative. With green often associated with nature as well as sustainable concepts such as the circular economy [1] and upcycling, *Cyclical Nature* explores and reimagines the endless potential of everyday objects that are disposed of and their impact on nature through redesign, restoration and repurposing.

We invite artists to rethink the relationship between products and waste from a fresh perspective as we place waste materials centre stage in the creative process, conscientiously extending their lifespan, and showcasing their hidden potential.

As we strive towards closing material and energy loops, let us examine how can we create a cycle of rejuvenation that maintains the harmony of living with our natural and urban environments.

Keywords

Circularities, Circular Economy, Rejuvenation, Nature, Flora and Fauna.

Interested parties are encouraged to present an artistic interpretation of the theme rather than a literal translation.

[1] The concept of a circular economy hinges on the idea of a closed-loop system, where materials and products are continuously reused or regenerated. It challenges the traditional linear model of 'take, make and dispose', and aims to minimise waste via the consumption of new resources while maximising the use of existing resources.

↓ *Dancing Grass* by Yuree Hong and Siyoung Kim
i Light Marina Bay (2018) - Sustainability



2.1 The Open Call

Open Call for Artistic Proposals

All local, regional, and international artists, including architects, designers of various specialties (lighting, product, industrial, etc.), artists and multimedia specialists are invited to submit a light art installation proposal for i Light Singapore 2024.

Selected proposals will be realised and presented at i Light Singapore 2024.

Submission of Proposals

Complete the Application Form on or before **3 September 2023** :

<https://forms.gle/qdCHvATqCLtAgJJ9A>

Submission requirements are detailed in the following pages.

For more information on the Open Call and the festival, please contact:

Ms. Elaine Teo
elaine.teo@pico.com

Ms. Vivian Charlotte
vivian.charlotte@pico.com

↓ *Tree Man* by ENESS
i Light Singapore (2023) - *A New Wave*



2.2 The Open Call

Submission Requirements

Complete the Application Form:

In the form, you will need to provide the following information:

1. Brief description of artwork concept and design (max 350 words).
2. One artwork proposal board containing graphics, sketches, renderings, drawings, images and/ or photographs of the proposed design in PDF format.
3. Overall project timeline and deliverables.
4. Detailed budget proposal in Singapore dollars – Download the budget template [here](#).
5. Technical drawings of your proposal in PDF format. These may include a plan, elevation, sectional view(s), connection details, power requirements and a schedule of materials.
6. Profile(s), CV(s) or portfolio(s) of participating artist(s).
7. Any supporting documents as deemed fit such as, but not limited to, operational guidelines, AV/lighting specifications, etc. Videos, if any, should be uploaded onto hosting sites (e.g. YouTube, Vimeo) and the links shall be shared via the Application Form.

Submission Process

- Complete the Application Form ([link](#)) on or before **3 September 2023, 23:59h Singapore time (UTC +8:00)**. Entries submitted after this date will not be accepted.
- Only digital submissions will be accepted for this Open Call.
- If you are submitting more than 1 entry for the Open Call, please put in a separate online application.

↓ *Dreamscape* by Magdalena Radziszewska
i Light Marina Bay (2018) - Sustainability



2.3 The Open Call

Evaluation Criteria

Submissions will be evaluated and selected by the Festival Organising Committee and an interdisciplinary curatorial advisory panel of professional experts from diverse backgrounds including art, design, architecture and education. Proposals will be assessed according to the following criteria (in no particular order):

1. Response to the theme - *Cyclical Nature*
2. Impact and originality
3. Appeal to the masses with a sense of delight through illumination
4. Creative use of light, technology and materials
5. Extent of public interactivity and/or community involvement
6. Reflection on Sustainability in the artwork [2]
7. Technical feasibility of the proposed site
 - Potential locations can be found in Annex C.
 - Please note that the Festival Organising Committee reserves the right to propose alternative locations for selected installations at a later stage, where deemed necessary.
8. Financial feasibility in consideration of the maximum budget of \$18,000 (Singapore Dollars). Do note that the provided budget should include artist fees, production costs and Withholding Tax (only for overseas artists). [3] More details are in [Annex D, FAQs](#).
9. Production method and timeline
 - Design and production must take into consideration:
 1. Ease of maintenance and servicing up to 4 weeks
 2. Wear and tear under tropical weather conditions
 3. Protection against the risk of damage due to public mishandling

Things to take note of

- The footprint of the proposed artwork must be at least 4m x 4m.
- Selected artists will be required to sign an agreement with the Festival Organising Committee for budget disbursement and the timely delivery of the light art installations. During the selection process, only shortlisted artists will be notified via email.
- The curatorial advisory panel and the Festival Organising Committee also reserve the right to propose modifications to the artwork to comply with local regulations and requirements.

[2] Since the inaugural edition of the festival in 2010, we have been working closely with our community of artists and partners to promote the message of sustainability through art. We invite artists to explore the concept of sustainable living, and how it may inform their artwork through the lenses of culture, the environment and the economy. Artists are encouraged to spark conversations about eco-conscious lifestyles, decision-making and communities through light art. Artists should also consider the types of materials used, and minimise the waste generated during the de-installation of the artwork.

[3] Under Singapore law, when one makes payment(s) of a specified nature (e.g., Royalty, Interest, Technical Service Fee etc.) to a non-resident company or individual, it is required to withhold a percentage of that payment and pay the amount withheld to IRAS. The amount withheld is called the Withholding Tax. For more information on filing of withholding taxes and forms, please refer to Section 14 of the FAQs in [Annex D](#), or visit <https://bit.ly/3QHQjUc>

2.4 Artwork Budget

Costs covered by Artwork Budget

The budget available to selected artist(s) to produce and deliver the light art installations is S\$18,000 each, which will cover the following:

1. Artist and design fee
2. Artwork production costs, including:
 - a. Supply of all materials and support structures required.
 - b. Supply of light fittings compliant with Singapore regulations.
 - c. Supply of spare parts sufficient for at least one month of maintenance and operation.
 - d. Packing and crating of artwork for shipping and storage.
 - e. Warehouse space for off-site preparation and pre-assembly if required.
 - f. Assistance in light programming, if required.
 - g. Manpower for off-site preparation, on-site assembly, and dismantling.
 - h. Supply and installation of all necessary electrical cabling, wiring, testing, and maintenance for the light art installation compliant with Singapore safety and health regulations.
 - i. Manpower for installation of lights in the artwork.
 - j. Briefing of the Event Management Company to maintain the light art installation and equipment (such works should include programming issues and structural issues that are specific to the installation and its equipment) during the festival period.
 - k. Weatherproofing. Do consider Singapore's tropical climate and potentially strong winds in your design and use of materials.
 - l. Relevant certification to ensure installation is fit for outdoor display for up to one month, compliant with the regulations in Singapore. These may include, but at not limited to, electrical certification, structural certification, Professional Engineer's endorsement and health and safety work methods (risk assessment and method statement).
3. Additional logistics cost (e.g. air freight, local logistics), if required. Round trip, door-to-door sea freight will be covered by the festival ([see next page](#)).
4. Additional artist airfare and accommodation outside of what is provided by the festival ([see next page](#)).
5. Any other special maintenance and operation cost.



2.4 Artwork Budget

Costs covered by the Festival

1. Venue costs, liaison and management
2. Local regulatory approvals
3. Transportation of artwork
 - For artworks not in Singapore – Return sea freight from/to a single country including a single transfer to/from the installation site in Singapore.
 - For artworks in Singapore - Round trip door-to-door transportation for local artworks/materials from/to a single location in Singapore to/from the installation site in Singapore.
4. Insurance coverage:
 - Transit insurance for artwork and materials.
 - Public liability insurance for the festival.
5. General maintenance of the artwork during the festival period (e.g. daily switching on/off of lights). This does not include the upkeep of the artwork such as cleaning, parts replacement, reprogramming, etc.
6. General security during set up, tear down, and during the festival period.
7. Airfare and accommodation for 1 pax only, up to a maximum of 5 days, for the purpose of installing the artwork and attending the festival opening.
 - Any additional trips required by the artist and all other associated travel expenses should be considered as part of the overall production budget to be borne by the artist ([see previous page](#)).

↓ *Ruffled Ice* by DP Design
i Light Singapore (2022) - *Spark of Light*



2.5 Other Information

Additional Information

Additional Artwork Budget

If the artwork requires a production budget beyond that provided by the festival, the artist is required to update the Festival Organising Committee on the matter and is welcome to seek, propose, and secure accompanying sponsors. The artist must then highlight the contractual agreement made between the artist and the sponsor in the budget estimate template in the Application Form.

The Festival Organising Committee will take into consideration the profile of the sponsor in alignment with i Light Singapore's objectives and reserves the right to factor this into the final selection process.

Artwork Ownership

Ownership of the artwork shall be vested with the respective artists. However, the conditions of the selected artists require that all images of the artwork to be permitted for use by the Festival Organising Committee and its appointed agents. Images and videography of the installations shall indicate that the installations are commissioned for i Light Singapore 2024.

Marketing and Publicity

Selected artists and their respective installations will be included in a comprehensive marketing and publicity campaign which includes:

- Profiling artists and their installations on the official festival website.
- Publicity through local print, radio and digital media for the festival.
- Local and international PR campaigns for the festival.
- Artists and sponsors will be acknowledged on the installation's signage during the festival period.

Artists' Obligations

All installations selected through the Open Call shall form part of i Light Singapore 2024 and selected artists may be invited to participate in other official functions and programmes of the festival. These may include the festival's opening ceremony, media, and/or press activities, talks, as well as workshops. As such, all artists are strongly encouraged to keep the period of end-May to June 2024 reserved for the festival's functions and activities. Artists who reside in Singapore should be physically present in Singapore at least from 27 May to 2 June 2024, in anticipation of any setup and rectification works required.

Helpful Tips

1. Please note that although this is a creative challenge, technical and budget feasibility are important factors to keep in mind.
2. The artwork needs to incorporate sustainability as a basic principle. [4]
3. The artwork should present an artistic interpretation of the theme rather than a literal translation.

[4] Please ensure no new plastics are used in the creation of the artworks, however, it is acceptable for an artwork to be created with new plastics if it has been showcased in other festival(s) or event(s) before.

Annexes

[Annex A - Festival Artwork Schedule](#)

[Annex B - Map of i Light Singapore](#)

[Annex C - Potential Locations](#)

[Annex D - Frequently Asked Questions](#)

Annex A

Festival Artwork Schedule

	Item	Period
1	Open call period	7 July – 3 September 2023
2	Open call submission deadline	3 September 2023, 23:59h Singapore time (UTC +8:00)
3	Finalisation of Artist line-up	November 2023
4	Signing of Artist contracts	November - December 2023
5	Production – confirmation of artwork requirements, details and siting	January - March 2024
6	Final submission of technical drawings and installation methodology	March 2024
7	Finalise shipping arrangements	Early April 2024
8	Artwork installation on site	Early to Mid-May 2024 onwards
9	Festival Media Preview	Week of 27 May 2024 (EXACT DATE TBC)
10	Festival Opening Ceremony	31 May 2024
11	i Light Singapore 2024 – Festival Period	31 May to 23 June 2024
12	Artwork de-installation on site	End June 2024

**All dates are subject to change at the discretion of i Light Singapore.*

Annex B

Map of i Light Singapore



- 1 The Helix Bridge
- 2 Façade of ArtScience Museum
- 3 Marina Bay Sands Event Plaza
- 4 Event Square
- 5 Lower Boardwalk
- 6 Mist Walk
- 7 Waterfront Promenade in front of Red Dot Design Museum
- 8 Water Body
- 9 Waterfront Promenade along Marina Boulevard
- 10 Entrance of Marina Bay Link Mall
- 11 Breeze Shelters
- 12 The Promontory at Marina Bay
- 13 Lawn beside NTUC Building
- 14 Clifford Square
- 15 One Fullerton
- 16 Merlion
- 17 Jubilee Bridge

Legend: ● Installation sites ● Projection surfaces

Annex C

Potential Locations

1 The Helix Bridge



2 Façade of ArtScience Museum



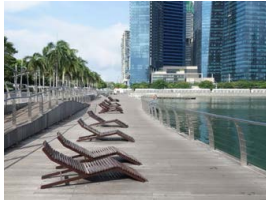
3 Marina Bay Sands Event Plaza



4 Event Square Plaza



5 Lower Boardwalk



6 Mist Walk



7 Waterfront Promenade in front of Red Dot Design Museum



8 Water Body



9 Waterfront Promenade along Marina Boulevard



10 Entrance of Marina Bay Link Mall



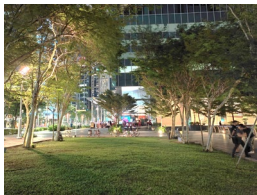
11 Breeze Shelters



12 The Promontory at Marina Bay



13 Lawn beside NTUC Building



14 Clifford Square



15 One Fullerton



16 Merlion



17 Jubilee Bridge



Legend: ● Installation sites

● Projection surfaces

Frequently Asked Questions (FAQs)

1. Can I submit an existing light art installation?

Yes, you can submit an existing work, provided it responds well to the theme for i Light Singapore 2024 and fulfills most, if not all, of the evaluation criteria.

2. What should be included in the budget?

The proposed budget should include all production costs and associated costs for the construction of the light art installation, e.g., parts and components, equipment, artist's airfare and accommodation charges, etc. Please refer to the [2.4 Artwork Budget](#) for details.

3. Can I propose for other locations beyond those highlighted?

The [Potential Locations](#) in [Annex C](#) are locations along the i Light Singapore 2024 route. However, if the artists feel that there are other locations that are worth exploring, kindly propose these other locations and state how the artwork relates to them. Please note that the artworks should be in close proximity to Marina Bay and the waterfront area, and located in public spaces for everyone's enjoyment. Location approval will be subject to availability and endorsement by the Curatorial Panel and the Festival Organising Committee.

4. If I am selected as an Open Call artist and would like to be in Singapore for a site inspection before I start working on my light art installation, can I claim my travel expenses as separate items?

No, all additional trips required by the artist and all other associated travel expenses should be considered as part of the Artwork Budget to be borne by the artist.

5. If my light art installation is selected, am I required to attend all promotional events for the festival?

No, it is not compulsory for the artists to attend all events. However, artists are strongly encouraged to attend the Festival's Media Preview and Official Opening Ceremony as both occasions are good publicity opportunities for the artists and their light art installations.

↓ *Trumpet Flowers* by Amigo & Amigo
i Light Singapore (2023) – *A New Wave*



Frequently Asked Questions (FAQs)

6. If I am selected as an Open Call artist and need more information to ensure that my light art installation is properly installed for the festival, how can I go about this?

You may wish to enquire with the Festival Organising Committee ([see page 5](#)) who will address all questions to the best of their ability and knowledge in order to support the artists in the realisation of the artworks.

7. If I am shipping my light art installation from another country, do I need to include the costs for packing of light art installation or materials as part of the budget submission?

Yes, the proposed Artwork Budget should include the cost for packing the light art installation, preventing the artworks from damage while in transit or when it arrives in Singapore. If any specialised packing is required for the return of the light art installation, the cost should also be catered for in the proposed Artwork Budget. The packing materials used for the Country of Origin-Singapore shipment should be reused, where possible, on its return trip. Thus, the Festival Organising Committee will need the artist to advise on the artwork packing methodology to ensure that the light art installation can be returned safely without damage.

Should the artist intend to dispose of or sell the light art installation in Singapore, a change in import permit fee will apply and be borne by the artist. Please note that all light art installations not disposed of or sold in Singapore will be shipped into Singapore via a temporary import permit.

8. Do I need to maintain my work throughout the duration of the event or can someone help to manage the small issues on site?

The Festival Organising Committee can undertake basic maintenance of the artwork. However, should a more serious malfunction occur, such as mechanical failure, the artist will be consulted and may be required to be on-site for the maintenance and repair of the light art installation. If any artwork parts need replacement, the artist will be consulted prior to any maintenance work and the fee will be borne by the artist.

9. Can I be present during the de-installation of the artwork?

Yes, artists are welcome to be present during dismantling. For overseas artists, the associated travel costs should not be factored into the Artwork Budget and instead should be borne by the artist. There is a tight schedule for de-installation which will be highlighted by the Festival Organising Committee to all selected artists.

Annex D

Frequently Asked Questions (FAQs)

10. Will my light art installation be covered by insurance for damages?

The festival will provide overall insurance coverage for the entire festival and all artworks. This will cover public liability and other event-related matters. More information can be provided upon request or if your light art installation is selected. Artists shall pay for any additional insurance premium, that has to be accounted for in the Artwork Budget, should they feel that the festival insurance value is insufficient to cover the value of the artwork.

11. What is the payment schedule for all confirmed artists?

Payment Phase	% of total fee	Artists	
First	40	<u>All Artists</u> Upon signing of agreement within 60 days of receipt of invoice and submission of technical drawings.*	
Second	30	<u>Local Artists</u> Upon installation of light art installation at exhibition site and/ or within 60 days of receipt of invoice.	<u>Overseas Artists</u> Upon collection of artworks from the Festival Organising Committee's appointed logistics company together with proper documentation and/ or within 60 days of receipt of invoice, whichever is later.*
Final	30	<u>Local Artists</u> Upon complete dismantling and removal of light art installation from exhibition site and/ or within 60 days of receipt of invoice, whichever is later.	<u>Overseas Artists</u> At the end of the festival, a confirmation letter on payment of Withholding Tax from IRAS.

*For overseas artists, withholding tax will be deducted on each payment to avoid potential late fees fined by IRAS. For more information, please visit <https://bit.ly/3QHQjUc>.

↓ *Transistable Plastic* by Luzinterruptus
i Light Marina Bay (2018) - Sustainability



Annex D

Frequently Asked Questions (FAQs)

12. Can I determine my preferred mode of payment?

Yes, confirmed artists may indicate their preferred mode of payment, subject to the agreement of the Festival Organising Committee. Do note that all payments will be made in Singapore dollars.

13. Is the Withholding Tax applicable to all artists?

No, withholding tax is only applicable to overseas artists. Please see next point (14) for details.

14. For international and regional artists, is the Goods and Services Tax (8%, subject to changes depending on prevailing rates) applicable for the light art installation and Withholding Tax for the flights, accommodation and artist fees?

Goods and Service Tax (GST) is only applicable to **local artists** and is chargeable at a prevailing rate of according to prevailing rates (currently 8%) by Singapore GST-registered businesses on all sales of goods and services made in Singapore. For example:

Assuming a local artist is a GST-registered company:	
Total cost of light art installation (artist fee + production)	SGD 18,000
GST (8% of SGD 18,000)	SGD 1,440
Final Invoice Claim (GST Inclusive)	SGD 19,440

Disclaimer: Please note that the Singapore tax law may subject to changes, please refer to the IRAS website for more details:
<https://bit.ly/3QHQjUc>

Withholding Tax is only applicable to **overseas artists**. Withholding Tax of 15% - 22% of gross income will be imposed on services performed in Singapore for both individuals and companies. Gross income refers to both monetary and non-monetary payments, which include, but are not limited to, artist fees and allowances e.g., per diem, benefits-in-kind. Hence, benefits covered by the festival (such as, but not limited to, flights and accommodation) may still be subjected to Withholding Tax and will be payable by the artist. For example:

For Individuals		
Items	Cost (SGD)	Notes
Artist Fee	4,000	Net Income
Production/ Installation cost	2,000	Net Income
Airfare	2,500	Benefits
Accommodation	1,500	Benefits
Total Fees/ Gross Income	10,000	
Withholding Tax	1,500*	15% of gross income
	1,320*	22% of net income

*Either or, whichever is lower

For Companies		
Items	Cost (SGD)	Notes
Artist Fee	4,000	Net Income
Production/ Installation cost	2,000	Net Income
Airfare	2,500	Benefits
Accommodation	1,500	Benefits
Total Fees/ Gross Income	10,000	
Withholding Tax	1,020	17% of net income